

DISTRICT EDUCATION OFFICE, NUAPADA

ADVERTISEMENT NOTICE

No 4750 /Date 07.07.26

The District Education Officer, Nuapada invites application from the local private practitioner for engagement of Legal Retainer who is well conversant with the Govt. Private, Service matters and Odisha Education Rules, GIA Policy matters in order to prepared Counter in O.A./WP(C) Contempt/ filling/Writ Petition/Appeal Petition/Review Cases before the Hon'ble Odisha Administrative Tribunal and Hon'ble High Court of Odisha as well as involvement in Legal complicacies in the office. The engagement will be made in the following conditions. The interested candidate are required to submit Application with Bio-Data by 23.07.2026 till 05 PM in a sealed cover either through postal or by hand. Thereafter, no application will be entertained.

• Selection Criteria:

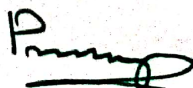
- While selecting the Advocate to be engaged as legal retainer, the committee shall inter alia, consider the Experience and reputation of the Advocate.
- A panel of three names will be prepared.
- After selection, the advocate concerned shall be requested to convey his willingness to accept the offer and the terms and condition.

• Monthly remuneration of Legal Retainer:

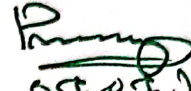
- The selected Legal Retainer will get Rs.15,000 per month.
- The Legal Retainer fees will be paid to Advocate within 05th of every following month.

• Duties and responsibilities of legal retainer:

- The legal retainer will provide all support and advice/assistances to the DEO/BEOS/DPC as and when required.
- Counter / replies/ rejoinders/ in cases and compliance affidavits will be drafted by the legal retainer.
- Necessary legal advice will be rendered to the DEO/BEOs wherever necessary. No separate payment shall be made for rendering legal opinion / advice.
- A room will be earmarked for the legal retainer in the office of the DEO. The legal retainer at his convenience will make himself available in the office of the DEO for the above work.
- The case matter shall be attended to on priority basis.
- Since the legal retainer may be not be available during working hours on full time basis, the DEO will fix the consulting hour with the legal retainer at his chamber beyond office house as and when required.

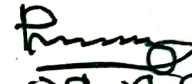


- A dedicated responsible officer conversant in the matter shall be the nodal officer to discuss with the legal retainer and he will brief him about the intricacies/ provisions of Education Act, Rules and instruction issued from time to time to facilitate drafting of the Counter/ compliance etc.
- The engagement shall be initially for a period of one year. The same may be extended by the DEO subject to the satisfactory performance.
- The engagement can be terminated at any time even before completion of one year serving one month notice by either side.
- The name, address and contact number of the legal retainer so engaged shall be intimated to Government.


 District Education Officer
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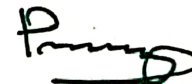
Memo No 4751 / date 07-07-26 /

Copy forwarded to Notice Board of this office/ Notice Board of Collector and District Magistrate, Nuapada / Sub – Collector, Nuapada / All Tahasildars /All BDOs/All GP Offices/ Bar Association, Nuapada for wide circulation.


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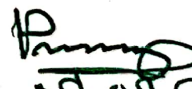
Memo No 4752 /Date. 07-07-26 /

Copy to De-G Manager, Nuapada for information and necessary action. He is requested to upload advertisement for appointment of Legal Retainer in District website www.nuapada.nic.in for wide circulation.


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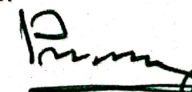
Memo No 4753 /Date. 07-07-26 /

Copy submitted to Director Secondary /Elementary Education Odisha Bhubaneswar / State Project Director, OSEPA for information and necessary action.


 District Education Officer
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Memo No 4754 /Date. 07-07-26 /

Copy submitted to the Addl. Secretary to Govt. (legal) Department of S&ME Odisha Bhubaneswar for information and necessary action.


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