



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, DEBAGADA
(SOCIAL WELFARE SECTION)**

Letter No. 1914 , Date. 25.06.2026

NOTICE

Admission into Sakhi Niwas, Debagada

Applications are hereby invited from eligible women applicants for admission into Sakhi Niwas, Debagada for residential accommodation, subject to availability of seats and fulfilment of eligibility criteria.

Women applicants who are residing in Debagada for the purpose of higher education, training, skill development, employment or service may apply in the prescribed application form to the District Social Welfare Officer (DSWO), Debagada.

1. ELIGIBILITY

1. Women pursuing higher education in recognized educational institutions.
2. Women undergoing training / skill development programmes in recognized institutions / centers.
3. Employed / salaried women working in Government / private / semi-government institutions / organizations.

2. ACCOMMODATION CHARGES

1. Women pursuing higher education or training shall pay Rs. 1,000/- (Rupees One Thousand only) per month.
2. Employed / salaried women shall pay 7.5% of their monthly salary per month towards accommodation charges.

3. SUBMISSION OF APPLICATION

Interested eligible women applicants are required to submit the duly filled-in application form along with self-attested copies of required documents to the District Social Welfare Officer (DSWO), Debagada, Office of the District Social Welfare Officer, Debagada.

Last date of submission of application: 31 / 07 / 2026

Office hours for submission: During working days and office hours.

4. DOCUMENTS TO BE ATTACHED WITH APPLICATION

1. Passport size photograph – 2 copies
2. Aadhaar Card / any valid Photo Identity Proof
3. Proof of permanent address
4. Proof of present address / correspondence address (if any)
5. Educational / admission proof from College / University / Institution (for students)
6. Certificate / proof of enrolment in training / skill development programme (for trainees)
7. Employment certificate / joining certificate / employer certificate (for employed women)
8. Salary certificate / latest salary slip (for employed / salaried women)
9. Any other supporting document, if required by the authority

5. TERMS & CONDITIONS

1. Admission to Sakhi Niwas shall be made strictly subject to verification of eligibility, documents and availability of accommodation.
2. The applicant shall furnish true and correct information in the application form. In case any information is found false or incorrect, her application / admission shall be liable for rejection / cancellation.
3. Every admitted resident shall abide by the rules and regulations of Sakhi Niwas as prescribed by the competent authority from time to time.
4. The accommodation charges shall be paid regularly by the resident as per the applicable category.
5. The decision of the District Social Welfare Officer, Deogarh regarding admission / allotment / cancellation shall be final and binding.

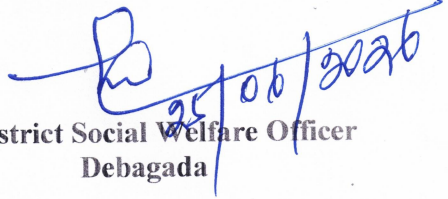
This notice is issued for wide publicity and information of all concerned.

**District Social Welfare Officer
Debagada**

Memo No. 1915 / Date: 25/06 / 2026

Copy forwarded to:

1. The Superintendent of Police, Debagada /CDM & PHO, Debagada /CDO-cum-EO, Zilla Parishad, Debagada/ Sub-Collector, Debagada / BDOs Barkote/Riamal/Tileibani/ District Child Protection Officer, Debagada/ CDPOs Barkote/Riamal/Tileibani for information and necessary action.
2. The DeGM, NIC / concerned official for uploading the notice in district website / social media platform.
3. Office Notice Board for wide publication.
4. Concerned file.


**District Social Welfare Officer
Debagada**

APPLICATION FORM FOR ADMISSION INTO SAKHI NIWAS, DEBAGADA
(Office of the District Social Welfare Officer, Debagada)

1. Name of the Applicant: _____
2. Father's Name / Husband's Name: _____
3. Date of Birth / Age: _____
4. Marital Status: _____
5. Permanent Address: _____

6. Present Address / Correspondence Address: _____

7. Mobile Number: _____
8. Aadhaar No. / Identity Proof No.: _____
9. Category of Applicant (Tick the appropriate category):
 - Student pursuing Higher Education
 - Trainee undergoing Training / Skill Development Programme
 - Employed / Salaried Women
10. Name of Institution / College / Training Centre / Office: _____
11. Course / Training / Designation / Post: _____
12. Duration of Course / Training / Employment: From _____ To _____
13. Monthly Salary / Income (for employed women only): Rs. _____ per month
14. Accommodation Charges Applicable:
 - Rs. 1,000/- per month (for students / trainees)
 - 7.5% of monthly salary per month (for employed women)
15. Name of Local Guardian / Emergency Contact Person: _____
16. Relationship with Applicant: _____
17. Mobile Number of Local Guardian / Emergency Contact: _____
18. List of Documents Attached (Tick the documents enclosed):
 - Passport size photographs
 - Aadhaar Card / Photo ID proof
 - Address proof
 - Educational / admission proof
 - Training proof / enrolment certificate
 - Employment certificate
 - Salary certificate / pay slip
 - Any other document: _____

DECLARATION BY THE APPLICANT

I do hereby declare that the information furnished above is true and correct to the best of my knowledge and belief. I undertake to abide by the rules and regulations of Sakhi Nivas, Deogarh and to pay the prescribed accommodation charges as applicable. If any information furnished by me is found false / incorrect, I shall be liable for cancellation of my admission and any other action deemed fit by the authority.

Place: _____

Date: _____

Signature of the Applicant: _____

FOR OFFICE USE ONLY

1. Application received on: _____
2. Category of applicant: _____
3. Documents verified: Yes / No
4. Accommodation charges applicable: _____
5. Admission recommended: Yes / No
6. Room allotted: _____
7. Remarks: _____

Signature of PO-cum-PO: _____

Signature of District Social Welfare Officer: _____