



ଓଡ଼ିଶା ସରକାର  
GOVERNMENT OF ODISHA

ବନଖଣ୍ଡଅଧିକାରୀତଥାବନ୍ୟପ୍ରାଣୀତତ୍ତ୍ୱାବଧାରକଙ୍କକାର୍ଯ୍ୟାଳୟ, କଟକବନଖଣ୍ଡ, କଟକ  
OFFICE OF THE DIVISIONAL FOREST OFFICER: CUTTACK FOREST DIVISION  
NUAPADA: GHATAKULA:MADHUPATANA:CUTTACK-753010.  
Office Tel :-06712957611 Control Room Tel : 06712340343 Toll Free No.18003457473  
E-mail ID : - [dfo.cuttack@odisha.gov.in](mailto:dfo.cuttack@odisha.gov.in)

NOTICE No. 219 of 2026, Date: 10.06.2026

WALK IN INTERVIEW on 29.06.2026

Cuttack Forest Division requires qualified candidates with Post Graduation in any subject, preferably in GIS/Remote Sensing/Programming from a recognized university with additional desirable qualification such as GIS certification, Experience with GIS Software, Technical Skills such as use of Python and R language in GIS software or temporal data visualization and data analytics related to natural resources, soft skills like job-specific problem solving ability for temporary engagement as **one GIS Expert**. The **Walk-in interview** is scheduled on Dt. 29.06.26 11:00 AM at Conference Hall of Cuttack Forest Division. The application form along with detail terms and conditions shall be available on the website [www.cuttack.odisha.gov.in](http://www.cuttack.odisha.gov.in) from Dt. 18.06.26.

*A.P. Rao*  
10.06.26

Divisional Forest Officer  
Cuttack Forest Division

Memo No. 6987, Dt. 10.06.2026

Copy along with its enclosure submitted to the Principal Chief Conservator of Forests, (IT&GIS), Office of the Principal Chief Conservator of Forests, Odisha, Bhubaneswar for information and necessary action. He is requested to upload the Tender Notice in the Website of PCCF, Odisha at an early date.

**Encl: As above.**

*A.P. Rao*  
10.06.26

Divisional Forest Officer  
Cuttack Forest Division

Memo No. 6988 ,Dt. 10.06.2026

Copy along with its enclosure forwarded to the District e-Governance Manager, Collectorate, Chandini Chowk, Cuttack, Odisha, PIN – 753002, (mail id- degm.cuttack@odisha.gov.in). He is requested to upload the Notice in the District web site as early as possible.

*AP*  
*10.06.26*  
Divisional Forest Officer  
Cuttack Forest Division

Memo No. 6989 Dt. 10.06.2026

Copy along with its enclosure submitted to the Additional Principal Chief Conservator of Forests, (Affn), Office of the Principal Chief Conservator of Forests, Odisha, Bhubaneswar for information and necessary action.

*AP*  
*10.06.26*  
Divisional Forest Officer  
Cuttack Forest Division

Memo No. 6990 Dt. 10.06.2026

Copy along with its enclosure submitted to the Regional Chief Conservator of Forests, Angul Circle, Angul for information and necessary action.

*AP*  
*10.06.26*  
Divisional Forest Officer  
Cuttack Forest Division

Memo No. 6991 ,Dt. 10.06.2026

Copy along with its enclosure forwarded to all the Divisional Forest Officer for information and necessary action. They are requested to display the Tender Notice on Notice Board.

*AP*  
*10.06.26*  
Divisional Forest Officer  
Cuttack Forest Division

Memo No. 6992 Dt. 10.06.2026

Copy along with its enclosure forwarded to the All Range Officer, Cuttack Forest Division for information and necessary action. They are instructed to display the Tender on Notice Boards.

*AP*  
*10.06.26*  
Divisional Forest Officer  
Cuttack Forest Division



ବନଖଣ୍ଡ ଅଧିକାରୀ ତଥା ବନ୍ୟପ୍ରାଣୀ ଉତ୍ସାହପାଠକଙ୍କ କାର୍ଯ୍ୟାଳୟ, କଟକ ବନଖଣ୍ଡ, କଟକ  
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FORETS, ENVIRONMENT & CLIMATE CHANGE DEPARTMENT  
GOVT. OF ODISHA

### NOTICE INVITING APPLICATION FOR GIS EXPERT

Applications are invited for engagement of **one GIS Expert** with a monthly fixed remuneration of **Rs.35,000/-** at Cuttack Forest Division, Cuttack, Odisha. The engagement is purely temporary and is initially for a period of one year which may likely to continue for next year(s) subject to satisfactory performance followed by execution of agreement.

**Essential Qualification:** Applicant must have consistent good academic career with Graduation in any stream from a recognized university.

#### **Desirable Experience:**

- Post-Graduation preferably in GIS/ Remote Sensing/Programming from a recognized university.
- Minimum 5 years work experience as GIS Expert in any Forest Division preferable in the State of Odisha.

Experience in data management in MS-EXCEL, web- based tools, GIS, Remote Sensing, Mapping of Geospatial Data, Map Designing and related applications will be preferred.

**Age Limit:** Upper age limit is 40 years as on 10.06.2026, including age relax able up to 5 years in case of SC/ST/SEBC candidates.

### **Duties of GIS Expert:**

- GIS Expert will responsible for collection, maintaining and analyzing data following organizations management plans and procedures specifically but not limited to the following.
- Preparation of all type of Digitized Map related to different scheme of this division.
- Data entry and management of all mobile apps like KYFL, OFMS, jWLMS, Anukampa etc.
- Management of data generated from the available resources of this Division to create useful reports/returns.
- Website data management, online awareness/competition event management.
- Update the data in official sites of this division.

### **Other Conditions:**

1. **Duration:** The employment of the GIS Expert is for a period up to twelve (12) months. The engagement may be renewed on the basis of performance as decided by Divisional Forest Officer, Cuttack.
2. **Working hours:** The GIS Expert will be expected to be on duty in Office opening to closing hours. The candidate may be required to work on off days and beyond duty hours on the direction of the Divisional Forest Officer, Cuttack Forest Division with mutual agreement.
3. **Leave:** The candidate is allowed for **15days** casual leave per year with prior permission of Divisional Forest Officer, Cuttack Forest Division.
4. **Remuneration:** Total remuneration per month will be **Rs.35,000/-**which is all inclusive of House Rent Allowance and other benefits.
5. The Office is under no obligation to continue the engagement and may discontinue the engagement with one (1) month prior notice, without assigning any reason thereof.
6. The GIS Expert will not use or share any data related to Cuttack Forest Division to outside the organization without prior permission from the authority. All documents, reports and scientific papers will be owned by Cuttack Forest Division. Any data in any form recorded in personal mobile phone/camera should be immediately and as soon as possible transferred to a hard disk or computer of Cuttack Forest Division and no data related to the Division and the Project should be kept in personal mobile phones and cameras.

**Selection procedure:** Selection will be based on the academic qualifications with preference to experience and performance in the interview. Candidate having similar work experience/ knowledge of working in Forest Department will be given preference. Candidates should bring the duly filled-in applications with self-attested true copies of testimonials of educational qualifications, certification, work experience, proof for date of birth, category etc., along with copies of mark sheets of all examinations and 'No Objection Certificate' from present employer (if employed) to Divisional Forest Officer, Cuttack Forest Division At- Ghatakula, Nuapada P.O.- Madhupatna, Dist: Cuttack on the date of interview.

Applicant will submit the undertaking that they will be able to join their place of work within 7 days of issue of letter of acceptance. A brief write upon previous experience should also be submitted along with the application. After registration and scrutiny of the application, the candidates will be interviewed for selection on the scheduled date i.e., on \_\_\_\_\_.

SN	Qualification and Evaluation Criteria
1	Post-Graduation in GIS/Remote Sensing. Programming - <b>5 marks</b> Graduation in GIS/Remote Sensing. Programming - <b>4 marks</b> Post-Graduation in any other subject - <b>3 marks</b> Graduation in any other subject - <b>2 marks</b>
2	GIS certification - <b>5 Marks</b>
3	<b>3.1</b> Experience on GIS Software - <b>5 marks</b> <b>3.2</b> Experience on Drone Image Processing software (minimum one software) - <b>5 Marks</b>
4	Use of Python or R or both language in GIS software for Data processing (minimum one programming language) - <b>5 Marks</b>
5	<b>Job specific problem-solving skills –</b> <b>5.1</b> Temporal analysis of elephant herd movement over a period of 6 months from provided data - <b>5 Marks</b> <b>5.2</b> Calculation of catchment area at a specific GPS location from provided DEM - <b>5 marks</b>
6	Experience in data collection using drone or alternatively, using field surveys (tapes and compasses etc.) - <b>5 marks</b>
Max marks	<b>40</b>

The Divisional Forest Officer, Cuttack Forest Division reserves the right to select or reject candidature including cancellation of the advertisement without assigning any reason thereof.

  
10.06.26  
Divisional Forest Officer  
Cuttack Forest Division

**Application Form for the post of GIS Expert**

Recent Coloured  
Passport Size  
Photograph

Name (IN CAPITAL):

Father's name:

Date of Birth Sex:

Marital Status:

Category (SC/ST/SEBC/GEN):

Permanent Address:

Present Address  
(Address for communication:  
If other than the permanent address)

Contact No.:

E-mail ID:

Educational Qualification:

Examination	<u>Board /University</u>	<u>Year of Passing</u>	Division	% of Mark
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H.S.C./Equivalent:

+2 Sc.:

Graduation:

Post-Graduation:

Other:

Extra-Curricular activities:

Work Experience if any:

Conference/workshop attended:

Publications if any:

Work experience if any:

Current work:

Knowledge in Computer:

Full Signature of the candidate

**Declaration**

I declare here with that the particulars furnished above are true to the best of my knowledge.

Place:

Full Signature of the candidate

**Declaration**

I declare here with that I will be able to join the place of work from the date of issue of letter of acceptance, if issued after due selection procedure.

Place:

Full Signature of the candidate